

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
February 1, 2016**

The South Middleton Board of School Directors met on February 1, 2016, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:04 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Michael Berk

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie

Mr. Christopher Morgan

Mr. Randy Varner

Mr. Robert Winters

Mr. Scott Witwer

Administrative Staff

Dr. Alan Moyer, Superintendent

David Bitner, Asst. Prin. – YBMS

Connie Connolly, Dir. Spec. Ed.

Patrick Dieter, Athletic Dir. – **Absent**

Joel Hain, Prin. – BSHS

Trisha Reed, Principal – IFEC

Nicole Weber, Asst. Bus. Mgr. – **Absent**

Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.

David Boley, Principal – Rice

Mark Correll, Asst. Prin. – BSHS – **Absent**

Andrew Glantz, Dir. Buildings/Grounds

Chris Monasmith, Network Admin. – **Absent**

Kim Spisak, Asst. Prin. – Rice – **Absent**

Dr. Jesse White, Prin. – YBMS

Student Representatives

Max D. Leo – **Absent**

William T. Webber

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pahowka

INTRODUCTIONS AND RECOGNITION

Dr. Moyer and Dr. White recognized Ellie Blanchard who was this month's middle school student spotlight. Ellie introduced her parents and spoke before the Board.

Dr. Moyer introduced Mr. Craig Kunkle from the Pennsylvania Association of School Retirees. Mr. Kunkle acknowledged Mary Cornman and Elaine Ludt for their outstanding work in the classroom. A donation from the Association has been made to the District in the names of these employees and it is to be spent in the W.G. Rice Elementary School Library.

CITIZENS PARTICIPATION – None

ACCEPTANCE OF MINUTES

Mr. Bear made a motion, seconded by Mr. Merlie, that the Board approves the minutes from the following meeting: January 18, 2016 – Regular Board Meeting. **The motion passed unanimously.**

FINANCIAL REPORT

Mrs. Meikrantz made a motion, seconded by Mr. Merlie, that the Board approves item 7.a of the Financial Report. **The motion passed – Mr. Varner abstained (attachment).**

7.a That the Board approves payment of General Fund bills represented by checks #53323 to #53427 in the amount of \$926,426.48; direct deposit represented by PYRL0129 in the amount of \$702,123.51 represented in attached summary.

Mrs. Meikrantz made a motion, seconded by Mr. Bear, that the Board approves item 7.b and 7.c of the Financial Report. **The motion passed unanimously**

7.b That the Board approves payment of Athletic Fund bills represented by checks #19356 to #19414 in the amount of \$8,881.70 represented in attached summary.

7.c That the Board approves payment of Construction Fund bills represented by checks #1154 to #1157 in the amount of \$92,268.61 represented in attached summary.

REPORTS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS, STUDENT REPRESENTATIVES

Dr. Moyer addressed the Board and acknowledged the passing of Angi Vick. Angi was the maintenance and custodial department secretary and is a person that will be deeply missed but never forgotten. Dr. Moyer also thanked the Board members and administrators for giving their time on Saturday for a Board Retreat.

Dr. Mancuso addressed the Board to publically thank the Boiling Springs VFW in honoring fallen Marine, and Boiling Springs High School graduate, Sgt. Adam C. Schoeller. Mr. Merlie added that Dr. Mancuso did a wonderful job during the ceremony speaking in remembrance of Sgt. Schoeller.

Mr. Ulmer addressed the Board with an update on the 14-15 audit process and the remaining work that is going to be completed in the month of February.

Mrs. Connolly addressed the Board with an update on a meeting that took place at the Cumberland Perry Vo Tech School regarding the placement of student into programs.

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Ms. Williams addressed the Board with an update on the IU training sessions called “Making Connections,” launch of the mid-year blended learning survey, and the PETE&C annual technology conference update.

Mr. Glantz addressed the Board with information on the positive working relationship with the South Middleton Township, and thanked the Board and administration for their support during this tough emotional time within the department.

Mr. Boley addressed the Board with information on a recently held pre-K family fun event, and a PSU student teacher training session that will be attended this month.

Mrs. Reed addressed the Board with information on blended learning initiatives, afterschool boost program, and student spirit days.

Dr. White addressed the Board and thanked them for the opportunity to bring students forward during the student spotlight section of the meeting. Dr. White also highlighted the MS Band and TSA activities, and commented on the staff directive to focus on more writing activities in the classroom.

Mr. Hain addressed the Board and discussed the High School scheduling process, mid-year teacher evaluations, and winter sports updates.

Mr. Webber addressed to Board to provide information on HS athletic events, scholastic writing results, and the American Mathematics Contest.

NOTICES AND COMMUNICATIONS

Dr. Moyer publically thanked the following:

a. Mt. Holly Springs American Legion - Post 674

The Board acknowledges the donation of \$500 to the Educational Fund of the Bubbler Foundation, from the Mt. Holly Springs American Legion (Ladies' Auxiliary), to assist low-income families with needs as they arise this winter including clothing, groceries, and other necessities.

b. Crabtree, Rohrbaugh and Associates

The Board acknowledges the donation of \$5,000, by Crabtree, Rohrbaugh and Associates, to the Educational Fund of the Bubbler Foundation.

c. Foundry Day

The Board acknowledges receipt of \$3,000 to the South Middleton School District, by the Foundry Day Committee, to the Art, Technology and Family/Consumer Science Departments of the Boiling Springs High School.

BOARD COMMITTEE REPORTS

Facilities Committee Report – Mr. Merlie addressed the Board with information on the 2016-17 Budget review, Iron Forge Construction Project, and future long-range planning of the District.

Education Committee Report - Mrs. Meikrantz addressed the Board with an update on the 2016-17 school calendar, professional development schedule, preliminary enrollment numbers, and cyber school enrollment.

TOPIC DISCUSSION

Dr. Mancuso presented the Board with an update of the District Comprehensive Plan. (Power Point presentation attached to the minutes)

NEW BUSINESS

Mr. Bear made a motion, seconded by Mr. Winters, that the Board approve the agenda of February 1, 2016, with all corrections as indicated. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mrs. Meikrantz, that the Board approve item b. in New Business. **The motion passed unanimously.**

b. Shippensburg University - South Middleton School District: Pre-K Counts Agreement

That the Board approves the license agreement between the South Middleton School District and Shippensburg University for a Pre-K Counts Program, effective February 8, 2016, and further authorizes the Board President to execute the agreement.

PLANNING/DISCUSSION: REGULAR BOARD MEETING

a. 2016-2017 School Calendar

b. Comprehensive Plan

c. Underwriter - Bonds and Refinancing of 2011 Bonds

d. Policies - First Reading

Policy #333 - Professional Development
Policy #341 - Benefits for Part-Time Employees
Policy #901 - Public Relations Objectives
Policy #902 - Publications Program

e. Special Education Contract

-Blind/Visually Impaired Instructor to work with a SMSD student via Skype, \$100/hr.

f. Personnel Items

Professional

-Acknowledgement that Sarah Deaven, sixth grade teacher at Yellow Breeches Middle School, will return from her childrearing leave of absence on Monday, February 29, 2016.

Volunteer

-Softball Coach

Classified

Employment

-District Office Secretary - Melissa Miller, Starting: 2/19/16 - \$17.00/hr, 7.5 hrs/day, 251 days/yr. (Replacing Michele Marsico)

-Long-Term Substitute Secretary to the Director of Building/Grounds - Zach Gump - 7.5 hrs/day, \$15.20/hr., retroactive to: 1/19/16

-Special Education Aide for Multiabilities Classroom - (Replacing Nancy Vreeland)

CITIZENS PARTICIPATION – None

ADVISORY COMMITTEE REPORT

Cumberland-Perry Vocational Operating Committee – Mr. Winters

Vo-Tech Board met on January 25, 2016 and identified that the 2016-17 SMSD student allotment will be 69 students, and Mr. Winters also noted that the school chef won a national award.

Capital Area Intermediate Unit – Mr. Berk

Mr. Berk updated the Board on the last IU meeting and the topic discussion of service animals. There was also review of the 16-17 operating budget, and no proposed increase is being proposed at this time.

PSBA Legislative Report – Mr. Merlie

PSBA has filed a lawsuit against the State which is still ongoing. PSBA has called for a special election for fulfillment on the PSERS Board. All information can be found in the "PSBA Liaison Insider." (attachment)

South Middleton Township – Mr. Varner

Mr. Varner gave an update on a possible scheduling conflict for a September 10th parade. There has been a concern expressed regarding the national heroin epidemic and the Supervisors would like to discuss this issue at the next Township/District Meeting.

South Middleton Parks & Recreation – Mr. Morgan

January 21, 2016 was the Parks and Recreation re-organization meeting. Mr. Morgan also expressed concern with the September 10th parade, the summer concert schedule, and possible Bowman Field lighting project.

Bubbler Foundation – Mrs. Meikrantz

The Education Fund of the Bubbler Foundation is up and running and capable of accepting donations. The Bubbler Foundation is working closely with District Administration to formulate needs of the District for possible education fund projects. The Education Fund Allocation Committee continues to meet on a regular basis to address details of operation.

ANNOUNCEMENTS & INFORMATION ITEMS

ADJOURNMENT

Mr. Winters made a motion, seconded by Mr. Merlie, to adjourn the regular meeting at 8:37 p.m.
The motion passed unanimously

Respectfully Submitted,

Matthew Ulmer
Board Secretary